

# **STONEYBROOK GOLF AND COUNTRY CLUB**

## **BUFFER AREA MAINTENANCE POLICY**

1. Definition - A buffer area is defined as plant and tree growth on or between association/homeowner property and golf course property. Buffer areas do not include commons areas, wetlands, or lakes.
  
2. Location of Buffer
  - a. If the buffer in question is on Association or Homeowner property, the association or homeowner must submit an application to the Architectural Committee to change any landscaping. Any approved changes must be contracted and paid for by the association or homeowner.
  - b. If the buffer in question is entirely on golf course property, the association or homeowner must submit an application to the Sub-Committee on Buffer Areas. If approved the changes will be undertaken by the Golf Course Maintenance Crew within their budget.
  - c. If the buffer in question is partially on both golf course and association or homeowner must submit an application to the Green Committee Sub-Committee on Buffer Areas, work is completed by the golf course maintenance crew, and the cost is shared by the association or homeowner and the budget of the golf course.
  - d. Determination of location - Plat Maps will be used to determine property lines.
  
3. Decision on Requested Work - The committee will take into account the resident's needs and balance that with the golf course concerns.
  
4. Further Maintenance- Homeowners/Associations have the approval to regularly manage the areas already approved to their improved state. They are responsible to pay the costs of such maintenance. The golf course crew will maintain only on a can-do basis of about every two years.

*Board of Governors Approval January 15, 2009*

# **STONEYBROOK GOLF AND COUNTRY CLUB**

## **Golf Course Buffer Zones**

### **MISSION STATEMENT**

The primary goal is to keep our Golf Course Buffer Zones maintained to accepted cultural practices so we may continue to be one of the premier Golf Course Communities in Sarasota for years to come.

### **PROCEDURE PROCESS FOR BUFFER ZONE REQUESTS**

1. Persons wishing to make changes to a buffer zone should first obtain applications for ① Changes and ② Neighbors approval forms from the administrative office or online.
2. The request should be submitted in writing to the appropriate homeowners/condominium association President, along with a detailed description.
3. The Association Board should review the request and make certain that it agrees with the individual association's rules and regulations.
4. The written approval of the Association Board and the completed applications are taken to the Administration Office and then forwarded to the Buffer Zone and Green Committee chairs.
5. After Committee approval, an email from the Green Committee Chair / Vice Chair is your official copy of approval. A copy will be kept on file in the Administrative Office.

# GOLF COURSE BUFFER ZONE APPLICATION REQUEST

To: Chairperson  
Green Committee Stoneybrook Golf & Country Club

I/We, as owner(s) of \_\_\_\_\_ hereby request approval to carry out modification/changes to this property as described below:

\_\_\_\_\_

Brief description:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

In support of this application, the following information is submitted:

1. Consents from adjacent neighbors.
2. Consent from the Neighborhood or Condominium Association (see attached).

Owner's Contact Phone: \_\_\_\_\_ Email: \_\_\_\_\_  
*For Email Confirmation*

Homeowner(s) \_\_\_\_\_

Print Name: \_\_\_\_\_ Print Name: \_\_\_\_\_

Date: \_\_\_\_\_

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 Yes, I approve \_\_\_\_\_  
*Signature of Association President* *Date*

No, I do not approve. Please explain: \_\_\_\_\_  
\_\_\_\_\_

Yes, I approve \_\_\_\_\_  
*Signature of Green Committee Chairperson* *Date*

No, I do not approve. Please explain: \_\_\_\_\_  
\_\_\_\_\_

**STONEYBROOK GOLF & COUNTRY CLUB**  
**GOLF COURSE BUFFER ZONE NEIGHBOR CONSENT FORM**

Dear \_\_\_\_\_ (Neighbor's name)  
Your neighbor \_\_\_\_\_ has requested that the Green Committee consider Buffer Zone requests (as described below) to his/her residence located at:

\_\_\_\_\_.

**(Brief description of work)**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

In order to ensure that adjoining property owners, like you, are aware of the planned work and have an opportunity to concur or object to its execution, please review this matter and indicate your position below: **(PLEASE CHECK ONE)**

\_\_\_ I am aware of the planned work and do not object to it.

\_\_\_ I am aware of the planned work, but object to its execution as presently planned.

**(PLEASE EXPLAIN YOUR REASON BELOW)**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please complete this form, sign it, and return it to the Homeowner who has requested your approval, as quickly as possible.

\_\_\_\_\_  
(signature) (date) (your address)

Sincerely,

Kathi Gallagher  
Green Committee Chair  
kgallagher@stonebrookgcc.com

Stoneybrook Golf & Country Club of Sarasota  
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